



**APPLICATION FORM FOR FACILITY HIRE
CASUAL HIRE – Community Group/ Business
Lodgement of this form does not guarantee use of the facility.**

APPLICANT DETAILS

Name of organisation/group:		
If business please state ABN:		
Contact Person:		
Position:		
Address:		
Suburb:	Post Code:	
Email:		
Tel (BH):	Tel (AH):	Mobile:

HIRE DETAILS

Proposed Day of Hire:		
Proposed Date Commencing for 2020:		
Proposed Last Date for 2020:		
Proposed hours of use (including setup & pack up)	Start:	Finish:
Brief description of purpose of hire:		
Estimated number of people attending the activity/service		
How many of the people participating in your activity live in City of Casey?		

Applicants Name (Block Letters):	
I Agree to the Term & conditions Applicants Signature:	
Date:	

Please complete this form and return to: The Booking Officer Brentwood Park Neighbourhood House 21A Bemersyde Drive Berwick VIC 3806	OR Email: bookings@bpnh.org.au Tel (03) 8743 0671 <u>Office Hours:</u> 9.00am to 3.00pm Monday to Thursday 9.00am to 12.00pm Friday
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<u>Office Use Only</u>	
<u>Application Received by:</u>	<u>Date:</u>